

Hours Not Worked Economic Development



KPI Owner:

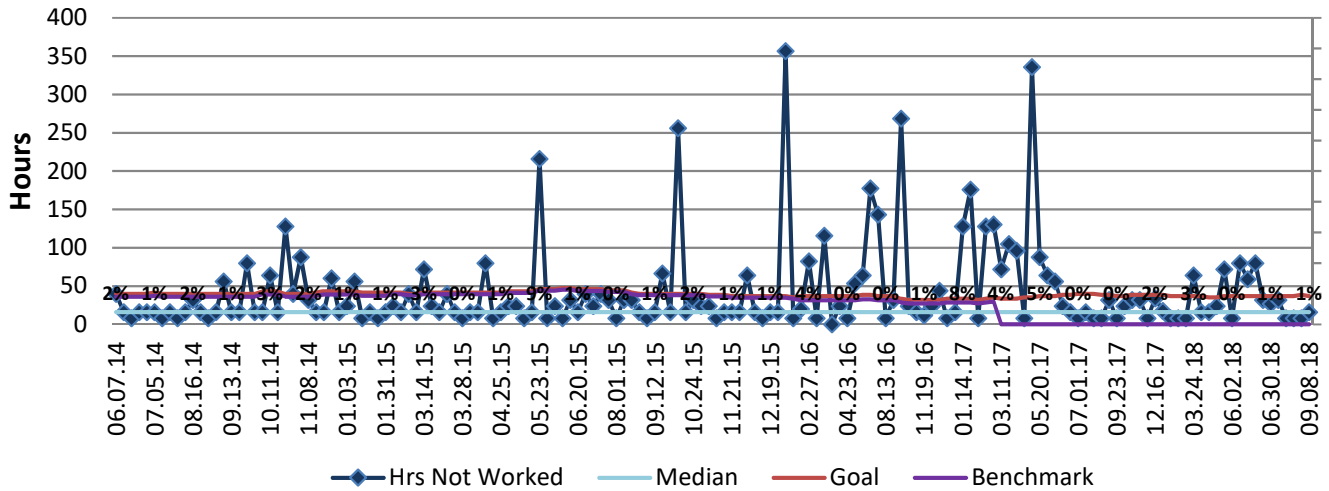
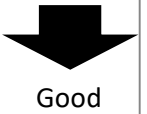
Process:

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: FY13, 785.25 hours Goal: Reduce number of hours not worked to 2% of all hours on payroll Benchmark: Local Government Rate of 1.7%	Data Source: Payable Time PeopleSoft Goal Source: Scope Summary Benchmark Source: Bureau Labor Statistics	Plan-Do-Check-Act Step 8: Monitor and diagnose Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours Why Measure: Better understand culture impact on employee attendance Next Improvement Step: Continue to monitor to ensure hours maintained at current level

How Are We Doing?

09.10.17-09.08.18 12 Month Goal	09.10.17-09.08.18 12 Month Actual		08.12.18-09.08.18 Goal	08.12.18-09.08.18 Actual	
963	729		37	16	
Hours	Hours		Hours	Hours	

Hours Not Worked



Root cause analysis is not necessary because there is no gap between the goal and current performance.