

Service Desk Answer Rate Information Technology



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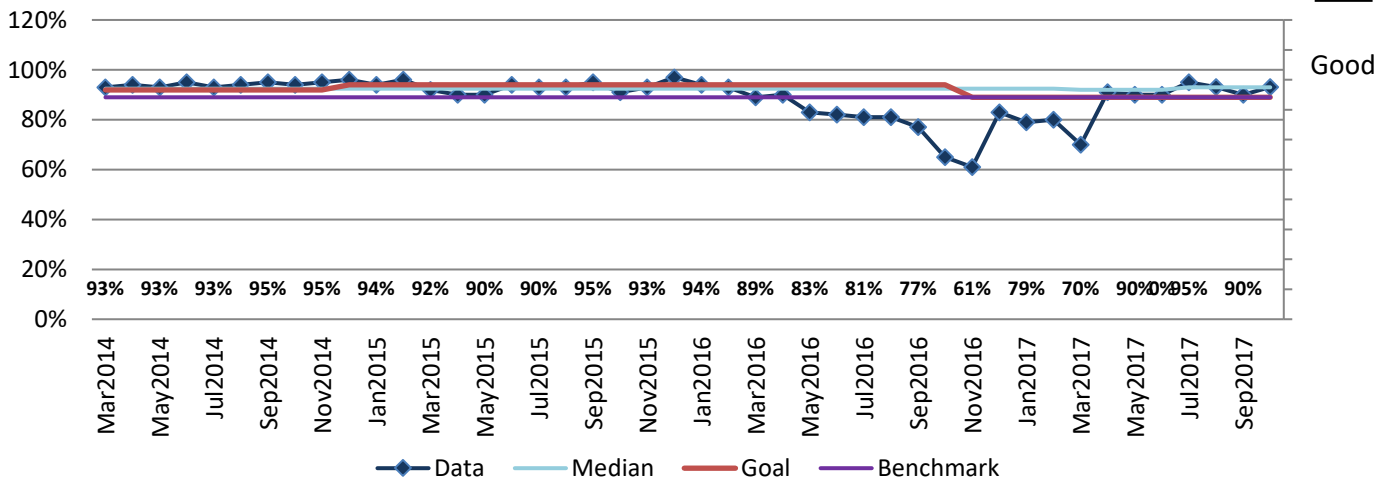
Process: Service Operation

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: 89% Answer Rate Goal: The Service Desk should answer greater than 89% of the calls received before the user hangs up. Benchmark: 89% Calls Answered	Data Source: SD Daily Activity Report Goal Source: Service Desk and Management Benchmark Source: HDI	Plan-Do-Check-Act Step 8: Monitor and diagnose Measurement Method: Dividing the calls that enter our queue and leave before being answered by the total number of calls received. Why Measure: To ensure availability to have service issues addressed. Next Improvement Step: Continue on the path we are on and monitor historical data for changes in call patterns.

How Are We Doing?

Nov2016-Oct2017 12 Month Goal	Nov2016-Oct2017 12 Month Actual		Oct2017 Goal	Oct2017 Actual	
89%	90%		89%	93%	
Units	Units		Units	Units	

Service Desk Answer Rate



Root cause analysis is not necessary because there is no gap between the goal and current performance.