

Hours Not Worked Youth Detention Services



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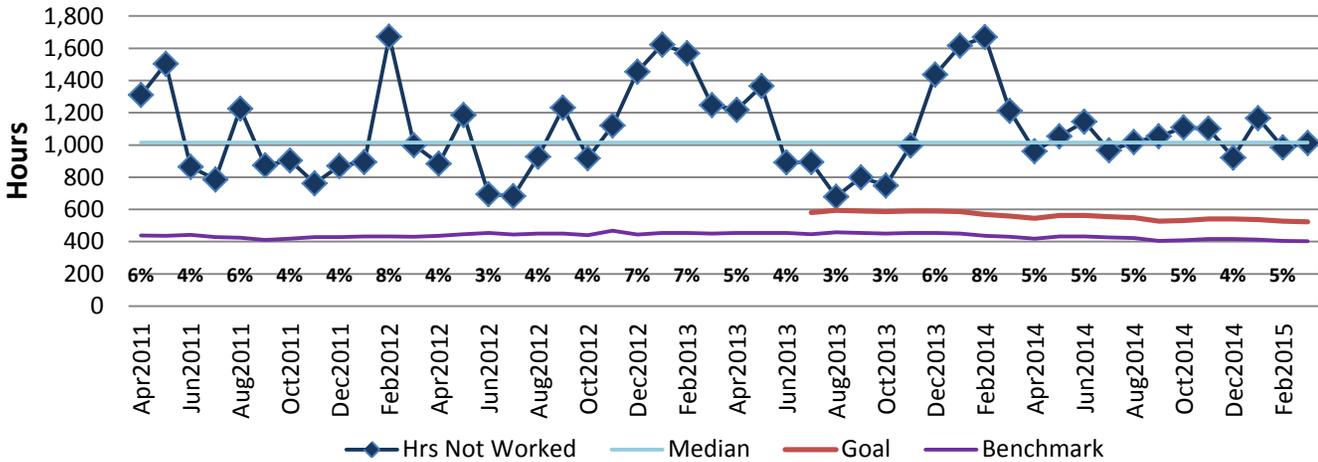
Process: Time and Attendance

Baseline, Goal, & Benchmark	Source Summary	Continuous Improvement Summary
Baseline: 5% of total hours in FY 14 Goal: Reduce hours not worked to 2.6% of the total number hours earned in a month Benchmark: 2% for local government	Data Source: Payable Time PeopleSoft Goal Source: Scope Summary Benchmark Source: Bureau Labor Statistics	Plan-Do-Check-Act Step 4: Generate and prioritize potential solutions Measurement Method: Total # of hrs per month employees were not at work performing normal job functions (excludes vacations & holidays), rate calculated by dividing by total standard hours Why Measure: Better understand culture impact on employee attendance Next Improvement Step: Brainstorm potential solutions to root cause of sick leave data.

How Are We Doing?

Apr2014-Mar2015 12 Month Goal	Apr2014-Mar2015 12 Month Actual		Mar2015 Goal	Mar2015 Actual	
6,503	12,492		523	1,012	
Hours	Hours		Hours	Hours	

Hours Not Worked



Apr2014-Mar2015 Pareto Analysis

